

OFFICE OF THE CAPITOL COMMISSION State Capitol 7th Floor

Robert C. Ripley Capitol Administrator

GUIDELINES FOR WEDDINGS IN THE NEBRASKA STATE CAPITOL

The Nebraska State Capitol is a beautiful monument with many spacious and grand public areas. Often the building is considered as a location for weddings. However, because the Capitol is a public building, private activities, such as weddings, must follow certain guidelines. By necessity, weddings in the Capitol are generally small and informal, with a maximum of 50 people, and last less than 1 hour.

1. Weddings must occur during normal public hours and last less than one hour.

i. Monday – Friday

8:00 am to 5:00 pm

ii. Saturday and Holidays

10:00 am to 5:00 pm

iii. Sunday

1:00 pm to 5:00 pm

- 2. Weddings must be held in public areas of the Capitol; 2nd Floor Rotunda, 14th Floor Memorial Chamber, Rotunda Galleries, and Capitol Courtyards and Grounds.
- 3. WEDDINGS CANNOT BLOCK PUBLIC ACCESS TO ANY AREA OF THE CAPITOL. Capitol tours have priority and wedding activity must not interfere with the ability of the tour to have access to the Vestibule, Foyer and Rotunda, and with the visiting public's ability to see and hear the tour. Wedding activity must not interfere with other official activities of government, including guided tours and other previously scheduled events.
- 4. Decorations, props, or equipment (chairs, tables, piano, PA, etc.) may not be brought into the building. No equipment will be provided by the Office of the Capitol Commission. Cameras and video equipment may be used during the ceremony.
- 5. Flowers allowed: those to be worn or carried by the wedding party. No other flower arrangements may be brought into the Capitol.
- 6. Signs or wedding announcements are not to be posted in the Capitol or on any surface in the building. The wedding party should have ushers or others available to guide those involved to the proper location. Guests waiting for the ceremony should wait quietly.
- 7. Rice, bird seed, confetti, soap bubbles, etc. are not to be used or thrown in the Capitol or on the Grounds, including steps and sidewalks.
- 8. CANDLES ARE NOT ALLOWED

DUE TO THE TOUR SCHEDULE AND SPECIAL EVENTS IN THE CAPITOL, IT IS IMPORTANT THAT YOU NOTIFY THE OFFICE OF THE CAPITOL COMMISSION OF THE PROPOSED DAY AND TIME OF YOUR CAPITOL WEDDING, AVOIDING DISRUPTION OR OTHER CONFLICTS.

Please contact <u>Capitol Tourism Supervisor (402) 471-0449</u> if you need additional information. Please return the attached form to the address below.